



Announcement: 2010 Study Abroad Development Grants

TO: Faculty, Chairs, and Deans

FROM: The Office of International Education/Study Abroad

DATE: September 17, 2009

The Office of International Education/Study Abroad is pleased to announce our 2010 Study Abroad Development Grant program (<http://www.ie.utah.edu/?pageId=3195>). Program grants are designed to support faculty travel to enhance study abroad programming at the University of Utah and, in particular, in underrepresented departments and majors. We are seeking proposals in the following areas:

- Short-term summer programs
- Semester/year exchanges
- Internships
- Service-learning

Full-time teaching faculty including lecturers and adjunct faculty are eligible to apply. The grant will provide up to \$3,000.00 for airfare and other travel expenses. Those interested applying for a grant should submit a formal proposal for a new program, with evidence of sustained departmental and institutional support and, if applicable, a proposal for an institutional memorandum of understanding. As an additional incentive, proposals with a service-learning component are eligible to receive up to \$1,000 in additional funding from the Bennion Community Service Center.

Proposals must include the following:

- A description (maximum 2 pages) of the proposed activity that provides the rationale and goals for the program, and establishes a clear connection between academic programming and the international experiences.
- For proposals with a service-learning component, a description of the service-learning experience and how it will be integrated with the overall program.
- A statement on how the need for a new program was ascertained (e.g. a student survey and meetings with students)
- A plan for program promotion and student recruitment and a realistic estimate of student participation rates
- A letter from the department chair to indicate long-term commitment to the program
- Additional information on the partnering institution, including current affiliations and contacts with individuals, and previous travel to the site.

Grant proposals must be submitted to the Office of International Education/Study Abroad by January 10, 2010 and will be reviewed by the university's International Exchange Committee at its first meeting during Spring Semester 2010. Grant recipients can expect to be notified in late January - early February.

For further information, please contact Mark Bean, Associate Dean and Director, Office of International Education/Study Abroad (585-5377 or m.bean@ie.utah.edu) or Amy Butler, Administrative Assistant, Office of International Education/Study Abroad (587-9285 or a.butler@ie.utah.edu). For further information on the Bennion Center funding, please contact Katie Winters (585-9100 or kwinters@sa.utah.edu). We will be happy to discuss your proposal and advise you in your planning process. We also encourage interested parties to consult the Office of International Education website (www.ie.utah.edu) for information on setting up new study abroad programs and exchanges, and the study abroad website (www.studyabroad.utah.edu) for information on current study abroad programs and other activities.